



भारत सरकार/Government of India

भाभा परमाणु अनुसंधान केंद्र /Bhabha Atomic Research Centre

कार्मिक विभाग /Personnel Division

परिवहन एवं खानपान प्रबंध अनुभाग /Transport & Catering Services Section



☎ 2559 5323

Email: [deotrans@barc.gov.in](mailto:deotrans@barc.gov.in)

1<sup>st</sup> Floor, Central Complex  
Trombay, Mumbai –400 085

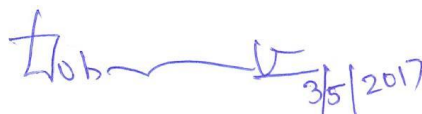
## **NOTICE INVITING TENDER**

### **TENDER NO: BARC/PD/TS/01/2017**

1. Sealed Tenders in **Two parts (1) Part-A - Techno-Commercial Bid & (2) Part-B - Financial Bid** are invited on behalf of President of India by Dy. Establishment Officer (T&CSS), Bhabha Atomic Research Centre, Trombay, Mumbai 400085 from reputed Contractor/Transporter/Transport Agencies who are fulfilling the eligibility criteria for **providing of 4 nos. of Non AC Mini Buses (18 seater) of Model-2015 or later, on hiring basis in 3 Shifts (Round-the-Clock) on all days of the year for a period of two years** (which can be extended by further one year on the same terms and conditions, if mutually agreed by both parties) as per terms and conditions specified in the Tender Documents for transportation of BARC employees from various pick-up points in and around Mumbai to Bhabha Atomic Research Centre, Trombay, Mumbai and back.

Period for display of Tender on BARC's website <a href="http://www.barc.gov.in/tenders">http://www.barc.gov.in/tenders</a>	:	From 06/05/2017 to 30/05/2017 upto 17:00 Hrs.
Pre-bid meeting with probable Bidders	:	On 17/05/2017 at 14:30 Hrs.
Last date for submission of Tender	:	30/05/2017 up to 17:00 Hrs.
Date, Time & Place for opening of Tenders	:	On 31/05/2017 at 15:00 Hrs. at Conference Room, 1 <sup>st</sup> Floor, North Gate Reception portal of BARC, Trombay, Mumbai
No. of Non AC Mini Buses ( <b>18 seater</b> ) of Model – 2015 or later	:	04 Nos.
Estimated cost of the proposed contract	:	₹ 1,87,90,200/- for the period of two years
Earnest Money Deposit (EMD)	:	₹ 3,75,804/- to be submitted along with Tender documents in the form of Demand Draft/Pay Order in favour of 'Pay & Accounts Officer, BARC.'
Contact Nos.	:	022-25595323 / 25592072 / 25592584
E-mail ID	:	<a href="mailto:deotrans@barc.gov.in">deotrans@barc.gov.in</a>
Fax No.	:	2550 5151

2. Type/number of Mini Buses may increase or decrease as per BARC requirement during the contract period.
3. The estimated cost of the contract is ₹ 1,87,90,200/- for the period of two years (18 Seater) 04 Nos. of Mini Buses. This estimated cost is however, given merely as a rough guide.
4. A pre-bid meeting will be held on 17/05/2017 at **14:30 hrs.** at Conference Room, 1<sup>st</sup> Floor, North Gate Reception portal of BARC to clarify the issues and to answer question on any matter that may be raised at that stage. The Bidder is requested to submit their questions/queries/clarifications in writing or by email/fax to reach this centre not later than one week before the meeting.
5. Tender document along with terms & conditions, eligibility criteria and item details/specifications can be downloaded from BARC's Website <http://www.barc.gov.in/tenders>. Quotes against downloaded documents are to be submitted along with EMD as above without which quote is liable to be rejected.
6. Tender may be submitted in a sealed cover super scribed as 'Tender No : BARC/PD/TS/01/2017, Tender for **Providing of 4 nos. of Non A/C Mini Buses (18 seater) of Model-2015 or later, on hiring basis in 3 (Round-the-Clock) Shifts on all days of the year for a period of TWO years**' addressed to Deputy Establishment Officer, Transport & Catering Services Section, 1<sup>st</sup> Floor, Central Complex, Personnel Division, BARC, Trombay, Mumbai – 400 085 on or before 30/05/2017 up to 17:00 Hrs. The Tenderers may submit their quotes for **Providing of 4 nos. of Non A/C Mini Buses (18 seater) of Model-2015 in Annexure III of Model-2015.**
7. The prospective Tenderer may contact over phone Nos. 022-2559 2072 / 2559 5323 / 2559 2584 after despatching Tender documents preferably by **Speed Post** and before last date of submission to ensure the receipt of their Tender in this Research Centre.
8. BARC reserves all rights to reject / cancel any or all tenders in part or full without assigning any reason whatsoever.



Dy. Establishment Officer (T)  
Bhabha Atomic Research Centre  
For & on behalf of President of India

भारत सरकार / **Government of India**  
भाभा परमाणु अनुसंधान केंद्र / **Bhabha Atomic Research Centre**  
कार्मिक विभाग / **Personnel Division**  
परिवहन एवं खानपान प्रबंध अनुभाग / **Transport & Catering Services Section**

**TENDER DOCUMENT FOR**

**'PROVIDING OF 4 NOS. OF NON AC MINI BUSES (18 SEATER) OF MODEL-2015 OR LATER, ON HIRING BASIS FOR COMMUTATION OF BARC EMPLOYEES IN 3 SHIFTS (ROUND-THE-CLOCK) ON ALL DAYS OF THE YEAR FOR A PERIOD OF TWO YEARS' IN BARC, TROMBAY, MUMBAI – 400 085'.**

**TENDER NO: BARC/PD/TS/01/2017**

## Instruction to the Bidders

1. The Tender shall be submitted before the due date and time.
2. The tender shall include the original tender documents (Part-A & Part-B) and EMD as stipulated in the NIT.
3. The Tender shall be sealed in a cover super-scribing the tender no. and name of the work. The name and address of the bidder shall also be mentioned on the main cover and other envelopes.
4. The bidder shall quote the rates in the format given in the Tender Document both in figures as well as in words for all 04 (Four) routes.
5. Delayed tenders (tenders received after last date and time for submission of tenders) & late tenders (tenders received after date and time for opening of tenders) will not be considered for awarding contract.
6. Tender documents received on or before '**last date and time for submission**' shall be opened on the date and time as mentioned in NIT.
7. The bidders are advised to inspect and survey the bus routes and satisfy themselves before submitting their tenders. The bidder shall be deemed to have full knowledge of the routes, whether he inspects it or not and no extra claims due to any misunderstanding or otherwise shall be allowed.
8. The Bidder shall be deemed to have carefully read, studied and understood all the clauses of the tender documents.
9. The 'Technical Bid' and the 'Financial Bid' should be sealed by the bidder in a separate covers, duly super scribed and both these sealed covers are to be put in bigger cover which should also be sealed and duly super scribed as "Tender No : BARC/PD/TS/01/2017, Tender for '**Providing of 4 nos. of Non A/C Mini Buses (18 seater) of Model-2015 or later, on hiring basis in 3 Shifts (Round-the-Clock) on all days of the year for a period of two years**'.
10. Financial Bid(s) of only those bidders(s) will be opened on a later date whose bids are considered technically acceptable after evaluation by a 'Technical Evaluation Committee'.
11. Govt. Banned/blacklisted contractor(s) should not submit the Tender documents.

## **I Special Conditions of the Contract**

### **1. Contract**

- 1.1. **The contract for providing of 4 nos. of Non AC Mini Buses (18 Seater) of Model-2015 or later, on hiring basis in 3 Shifts (Round-the-Clock) on all days of the year for a period of two years tentatively w.e.f. 01.11.2017.** BARC reserves the right to extend the contract for a further period of One year on the same rates, terms and conditions, if mutually agreed.
- 1.2. The present requirement is for 18 seater – 4 Nos. of Non AC Mini Buses of Model 2015 or later. **However, the number of mini buses may be increased or decreased during the period of contract.**
- 1.3. The Contractor shall produce the offered route wise mini buses for physical inspection of the BARC authorities before commencement of the Contract. The Contractor shall inspect all the bus route, starting point, rallying points before filling up of the tender and before commencement of the Contract.
- 1.4. The Contractor shall be ready to provide the mini buses of Model 2015 or later from the date of commencement of Contract as per specification of work mentioned in the tender/Letter of Intent/Work Order failing which, the work order issued in his favour will be withdrawn and cancelled and EMD will be forfeited.

### **2. Scope of Bid**

The Bhabha Atomic Research Centre (referred to as BARC in these documents invites bids for the work (as referred above). The successful Tenderer should complete the works as specified above during the scheduled period as specified in the NIT.

### **3. Eligible Bidders**

Bidding is open to all eligible Tenderers meeting the eligibility criteria as defined in pre-qualification criteria. Tenderers are advised to note the pre-qualification criteria specified in **Part-A: Techno -Commercial Bid** of the Notice Inviting Tender (NIT).

Tenderers not meeting the minimum qualification criteria shall be summarily rejected.

### **4. Cost of Bidding**

The Tenderer shall bear all costs associated with the preparation and submission of his bid, and BARC will in no case be responsible and liable for these costs.

### **5. Contents of Bidding Documents**

- 5.1. Submission of a bid by a Tenderer implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be executed and of conditions and rates at which stores, tools and plant, etc. will be issued to him by BARC and local conditions and other factors having a bearing on the execution of the works.
- 5.2. The Tenderer shall submit the Bid, which satisfies each and every condition laid.

5.3. The documents listed below comprises one set of bid document,

- a) Notice Inviting Tender.
- b) Technical Bid (First envelope) Part-A – containing Technical Details (refer Annexure – IV) in the prescribed format.
- c) Declaration (Annexure-II)
- d) Details of vehicle owned by Tenderer (Annexure VI).
- e) Financial Bid (Second Envelop) Annexure-III
- f) Checklist (Annexure –V)
- g) EMD
- h) Formats of various contractual documents as applicable viz. Bid Security, Performance Guarantee, etc.

## **6. Pre-bid Meeting**

- 6.1. The purpose of the pre-bid meeting to be held on 17/05/2017 is to clarify issues and to answer questions on matters that may be raised at that stage.
- 6.2. Attending the pre-bid meetings is in the interest of bidders to understand the scope of work of the tender. However, in case the bidders do not attend the pre-bid meetings, it would be presumed that they have understood the scope of work.

## **7. Amendment of Bid Documents**

- 7.1. Before the deadline for submission of bids, BARC may modify the bidding documents by issuing addenda.
- 7.2. Any addendum so issued shall be part of the bid documents as well as Contract document and shall be displayed on BARC's tender website <http://www.barc.gov.in/tenders> alongside the concerned NIT. Prospective Tenderers shall refer the concerned website of BARC.
- 7.3. To give prospective Tenderers reasonable time to take an addendum into account in preparing their bids, BARC may extend the date for submission of bids, if necessary.

## **8. Earnest Money Deposit (EMD)**

- a) The Tenderer(s) shall be required to pay Earnest Money Deposit of ₹ 3,75,804/- (Rupees Three Lakh Seventy-five Thousand Eight Hundred Four Only) in the form of Demand Draft / Pay Order issued by any Nationalized/ Scheduled Bank in favour of 'Pay & Accounts Officer, BARC' payable at Mumbai.
- b) The bids received without Earnest Money Deposit shall be summarily rejected without any further correspondence.
- c) The EMD of unsuccessful Tenderer shall be refunded within 30 days from the date of issue of 'Work Order' without any interest thereon.
- d) On acceptance, EMD of successful Tenderer will be adjusted against 50% of Security Deposit after submission of the performance guarantee amount.

## 9. Acceptance of Bid(s)

- a) Acceptance of bid by BARC shall be communicated to the Tenderer through a '**Letter of Intent**', followed by detailed work order, which shall form part of the Contract. Failure and negligence to accept the 'Letter of Intent' on the part of the Tenderer shall entitle BARC to **forfeit the Earnest Money Deposit (EMD)** submitted by the Tenderer. The decision of BARC, in this regard shall be final and binding.
- b) No intimation shall be sent to the unsuccessful Tenderers.
- c) BARC reserves the right to cancel the contract even after acceptance without assigning any reason whatsoever thereof.
- d) BARC is not bound to accept the lowest tender.

## 10. Security Deposit (SD)

- a) The successful Tenderer, on acceptance of letter of intent, shall within 15 days arrange to deposit an amount equal to 5% of the tendered and accepted value of the work as 'Performance Guarantee' in the form of Bank guarantee/Fixed deposit receipts of scheduled bank or in the form of Government Securities.
- b) Rest of the Security Deposit will be collected by deductions @ 5% of the gross amount of the running bill of the Tenderers till the sum (along with the sum already deposited as Earnest Money if EMD is submitted in the form of **Demand Draft**) will amount to 5% of the contract value of work. The Security Deposit will also be accepted in the form of Governments Securities, Fixed Deposit Receipts of Scheduled Bank and State Bank of India. The Security Deposit shall be endorsed in favour of the 'Pay & Accounts Officer, BARC'.
- c) If the successful Tenderer, fails to furnish the prescribed performance guarantee on or before stipulated dates of commencement, the President of India or his successors in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if this successful Tenderer, fails to commence work within 1/8th of the stipulated time, the President of India or his successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said earnest money and the performance guarantee absolute.
- d) The Security Deposit (SD) kept with BARC shall not bear any interest. The SD shall be refunded to the Tenderer after satisfactory completion of the contract based on certification done by BARC.
- e) The Tenderer's SD @ 10% of tendered and accepted value of the Work Order will be liable for forfeiture in case of premature termination of Contract by the Tenderer without giving due notice, and/or in other cases of termination by BARC for any reason amounting to breach of contract by the Tenderer or any other grave misconduct. However, on completion of the Agreement satisfactorily, the security deposit will be refunded to the Agency within **60 days** of the successful completion of contract on receipt of final clearance of all dues and statutory obligations.

- f) BARC reserves the right to recover / adjust any amount which may be due from the Tenderer from their earnest money, security deposit, against any payment due to them from BARC.

**11. Validity of Bids**

The bidder shall keep the bid valid for acceptance by BARC for a minimum period of **120 days** from the date of opening of the Price bid. However, the parties shall be free to extend this period by mutual agreement.

**12. Performance of work**

The work shall be performed or the services shall be provided by the Contractor in accordance with the specification(s) described in the "Letter of Intent" and Work Order of contract. However, changes/modifications if any, required during the execution of contract may be carried out as per the mutual agreement between the parties and such changes/modifications shall form part of this contract.

**13. Opening of Tender**

- 13.1 The tender shall be opened at Conference Room, 1<sup>st</sup> Floor, North Gate Reception portal, BARC on the date and time mentioned in the tender notice. Changes if any, shall be displayed in the web site on the same address.
- 13.2 BARC shall permit one authorized representative of each Tenderer to be present at the time of opening of tender provided such representative presents to BARC at that time a letter duly signed by the Tenderer authorizing him to be present on behalf of the Tenderer.



**II. SCOPE OF WORK AND TERMS & CONDITIONS FOR 'PROVIDING 4 NOS. OF NON AC MINI BUSES (18 Seater) OF MODEL – 2015 OR LATER, ON HIRING BASIS IN 3 SHIFTS (ROUND-THE-CLOCK) ON ALL DAYS FOR A PERIOD OF TWO YEARS.**

The scope of work and terms and conditions of the contract will be as per the NIT No. **BARC/PD/TS/ 01/2017** and as under:-

**1.0 SCOPE OF WORK AND TERMS & CONDITIONS :**

**1. SPECIFICATION OF VEHICLES:**

- 1.1 The contractor shall be bound to provide 4 Nos. of Non AC Mini Buses (18 seater) of Model 2015 or later, on hiring basis in 3 shifts (Round-the-Clock) on all days of the year for a period of two years, as agreed by him on monthly basis.
- 1.2 The contractor shall always keep the mini buses fit in all respects for operation in accordance with Motor Vehicles Act, 1988 & Rules made there under by the States and existing laws as may be applicable and amended from time to time. Valid documents (Registration Certificate, Insurance Certificate, Passenger permit and road permit, fitness certificate etc.) should be available in the Buses/with the driver during operation of the vehicle. Responsibility for any lapses in this regard shall be that of Contractor.
- 1.3 The Mini Buses should be insured comprehensively to cover the risk or injury to and loss of life of the passengers and driver and third parties by law including damages to property belonging to them.
- 1.4 The contractor shall always provide a spare wheel and proper tools with each bus.
- 1.5 The contractor shall not use retreaded tyres for the mini buses.
- 1.6 The contractor shall observe the safety and maintenance provisions indicated in Motor Vehicles Act, 1988.
- 1.7 The contractor shall provide and maintain First Aid Box in each mini bus as per the prescribed norms.
- 1.8 Contractor has to make provision of mini buses during the period of office hours or at the specified time everyday or as required by the Officer-in-charge, Traffic, BARC. Timing of plying the mini buses shall be subject to change at BARC discretion to meet the requirement.
- 1.9 The mini buses so provided will be returned after utilization as soon as the requirement of bus is satisfied on daily basis or as required by Officer-in-charge, Traffic, BARC. The provision of parking of the mini bus after discharge of service has to be done by the contractor.
- 1.10 The services of the mini buses provided to the office should be to the satisfaction of the respective official concerned/ Officer-in-charge, Traffic, BARC.
- 1.11 In case the services of mini buses is not to the satisfaction of the respective official concerned/ Officer-in-charge, Traffic, BARC, the penalty as defined in the General Terms of Conditions will be imposed as per the default of service defined.

## **2. General Conditions of the Contract:**

- 2.1. The Contract for hiring of mini bus services on monthly basis would mean mini buses as specified by BARC and accepted by the Contractor and agreed to be supplied /provided at specified rate as per the offer of party at BARC.
- 2.2. The Contract for hiring of Mini Buses is for a period of Two year. The present requirement is for 4 nos. (18 seater), Non AC mini buses of Model 2015 or later, in 3 shifts (Round-the-Clock) on all days throughout the year. However the number of mini buses may be increased or decreased during the period of contract.
- 2.3. The contractor shall be ready to provide the mini buses of Model 2015 or later model buses from the date of commencement of contract as per specification of work mentioned in the tender/Work Order, failing which, the work order issued in his favour will be withdrawn and cancelled and EMD will be forfeited.

## **3. Duties and Responsibilities of the Contractor:**

It shall be the responsibility of the Contractor to complete the execution of the contract, render the services specified by BARC in the contract or specified from time to time.

- 3.1. The Contractor, every time during the currency of contract shall provide only 2015 or later model non AC mini buses. The seating capacity of Mini Bus should be 18 seater with standard and comfortable sitting in all 04 Mini buses.
- 3.2. The contractor shall produce the mini buses for physical inspection of the BARC authorities along with original documents of the buses viz., RC books, insurance policies, passenger permit, road permit etc. for verification on the specified dates before the commencement of the contract. If the contractor fails to produce the buses for inspection / documents for verification on the specified date, the work order issued shall be withdrawn and cancelled and EMD will be forfeited.
- 3.3. The Contractor will keep the BARC fully indemnified from and against all claims, costs and charges arising out of personal injury to their employees and the contractor will be solely responsible to meet such claims and shall keep BARC indemnified at all times against all such claims, costs, charges and expenses arising out of such claims.
- 3.4. The Contractor shall make the mini buses available as agreed between BARC and contractor on all days in 3 shifts (Round-the-Clock) throughout the year, as per the specified time at the respective points as mentioned in the **annexure-I**. Timing of plying of buses shall be subject to changes, if necessary, at BARC discretion to meet the requirements.
- 3.5. The Contractor shall provide the buses at any time during unforeseen period.
- 3.6. The Contractor shall always keep the buses neat and clean and in perfect mechanical condition. The general get up of the mini bus such as body, paint, upholstery, tin work, and appearance should be very good, commensuration with the image of BARC.
- 3.7. The Contractor shall always keep and maintain first aid box and fire extinguisher in every mini bus as per the prescribed norms.
- 3.8. He shall observe the safety and maintenance provisions indicated in the Motor Vehicles Act, 1988.

- 3.9 The Contractor shall depute and authorize a supervisor to monitor the arrival and departure timing of the buses and shall submit the report to the Officer-in-charge, Traffic, BARC daily in the prescribed format provided by BARC.
- 3.10 The Contractor shall not change the mini buses inspected and fixed on the routes at any stage without prior permission of BARC. However, BARC may direct to change the mini buses on any route as per their convenient.
- 3.11 All repairs including major overhauls and maintenance, servicing, and other expenses for the upkeep of the vehicles, running expenses such as diesel, oil, tyres, and batteries shall be borne by the contractor.
- 3.12 The Contractor shall follow the timings, routes and rallying points as specified in the **Annexure - I** and no deviation will be allowed unless it is due to some unforeseen reasons such a traffic jam or diversion of the route by the traffic police or municipal authorities. However, BARC reserves the right to change the schedule and route anytime.
- 3.13 Normal working hours of the mini buses in the 3 shifts (Round-the-Clock) is provided in **Annexure - I**. However the contractor shall be bound to provide the mini buses on telephonic communication at any time as per requirement during 24 hrs in the entire month.
- 3.14 No extra hire charges will be paid for diversion due to traffic jams or for any other reason. However the contractor shall be paid the toll charges on production of original receipts, **if paid on any diverted route/s**.
- 3.15 The contractor shall display the sign board of BARC indicating route name, prominently on the front and rear side of the mini bus while on BARC duty.
- 3.16 The Contractor shall not display the BARC sign board when the mini bus is not on BARC duty.
- 3.17 All payments as may be required for obtaining different permit and licenses in contractor's line of business will be obtained by the Contractor at their cost.
- 3.18 The Contractor shall not carry passengers other than employees authorized by BARC.
- 3.19 The Contractor shall make mini buses available 15 minutes in advance before their actual departure timings on both sides.
- 3.20 The Contractor shall ensure that the drivers and staff deployed on the mini buses always wear clean clothing, preferably in uniform.
- 3.21 The Contractor shall ensure that drivers and staff deployed on the mini buses are well disciplined, behave properly with the commuters, well conversant with the route/road of Greater Mumbai, Thane, Kalyan, Borivali, Navi Mumbai, Panvel and its surroundings.
- 3.22 The Contractor shall ensure that drivers and staff deployed on the buses do not report for duty under the influence of alcohol or any narcotics.
- 3.23 The driver/cleaner shall follow the instructions of the bus checker/coordinator.
- 3.24 The Contractor shall immediately replace the driver or cleaner if any complaint is received against them.
- 3.25 The Contractor shall produce the original documents of the vehicle under contract of BARC for verification as and when called for by BARC authorities.

- 3.26 The Contractor shall submit his /company's full address with telephone/mobile/fax no. from where he will handle the contract for communication and for extra booking of the mini buses etc. He has to submit the details of mini buses, driver and cleaner deployed on the various routes along with copies of RC books, insurance policies and permit etc.
- 3.27 If the Contractor is not in a position to depute the bus on a particular route in time due to any reasons, on any day, he should inform BARC in advance.
- 3.28 The Contractor shall not save with the previous consent in writing of BARC, sublet transfer or assign the contract or any part thereof or interest therein or benefit or advantage thereof in any manner whatsoever, provided nevertheless that any such consent shall not relieve the Contractor from any obligation, duty or responsibility under the contract.
- 3.29 The mini buses will be inspected by BARC authorities periodically for road-worthiness and if any defect is pointed out, the Contractor shall provide a substitute mini bus of the same or later model in good road-worthy condition till its rectification.
- 3.30 In case, the Contractor fails to provide bus engaged on monthly basis on any day(s) due to some unforeseen reasons, he may provide a suitable substitute mini bus of same or later model of the same or higher category. If the substitute bus is likely to continue for more than a week, the contractor shall take prior permission of BARC for the same. If the Contractor fails to provide a substitute bus or provides a bus later on than the schedule time on any day, it will be treated that the bus is "Absent" on that day(s) and a penalty will be imposed and recovered from the bill of the contractor.
- 3.31 The Contractor shall take the instruction of BARC transport staff for duty on telephone. Non response to the telephonic call of the transport staff by the contractor shall be treated as "refusal" for taking the extra duty by the Contractor.
- 3.32 If the Contractor at any stage refuse or fails to provide the bus for any reason, a penalty will be imposed and recovered from the bill.
- 3.33 The Vehicles should be comprehensively insured to cover the risk of injury to and loss of life of the passengers and driver and third parties by law including damages to property belonging to them.
- 3.34 In case of any break down of the regular mini bus due to any mechanical defect, the contractor shall provide a substitute bus of same or later model in good working condition.
- 3.35 Any indiscipline by the Contractor's workman within the premises while on duty will make them liable for penalty and BARC will also be entitled to terminate the contract. The security rules as framed from time to time shall be strictly complied with by them.
- 3.36 In order to avoid mishap/accident, Contractor shall ensure that only skilled drivers (having driving license to drive heavy vehicle/passenger vehicles) with two years experience in the trade before the date of commencement of the contract are deployed on mini buses and they observe all rules/precautions in this regard.
- 3.37 The Contractor shall be solely responsible for violation of the above stipulation.
- 3.38 If the mini bus is involved in any accident or mishap and as a result thereof, any employee or employees suffer any injury or die, then the Contractor shall be liable to pay compensation including cost of medical treatment of the injured persons or damages as may be assessed by the Competent Authority.

- 3.39 The Contractor shall engage the drivers for BARC duty who possess valid driving license, having minimum two years driving experience on buses, having thorough knowledge of traffic rules/ road safety precaution. The Contractor should certify that the character and antecedents of the driver deployed on BARC duty has been verified from Police Authorities.
- 3.40 The Contractor shall ensure that the drivers do not carry any inflammable/contraband material in the buses.
- 3.41 The driver of the mini buses should follow the traffic rules strictly.
- 3.42 The Contractor shall make his own arrangements for parking of the mini buses after closing the duties. No parking will be allowed in the premises of Anushaktinagar after closing the duty.
- 3.43 If the Commuters (employees of BARC and other bonafide commuters) have to make their own arrangement for their transportation to reach the office due to non availability of bus in time at their rallying point on any day for any reasons, BARC will reimburse the expenses incurred by the commuters for performing their journey to/fro to the office/residence as the case may be and shall recover equivalent amount from the bill of the Contractor.

#### **4. Period of Contract**

The contract entered into will be for a period of Two year from the date of commencement of the contract. However, BARC reserves the right to extend the contract for a further period of one year, on the same rates, terms and conditions.

#### **5. Termination of Contract**

- 5.1 The Contractor may withdraw the contract by giving 90 days notice in writing to BARC.
- 5.2 BARC may close the contract by giving 30 days notice in writing.
- 5.3 BARC shall have the right any time during the duration of the contract to suspend, terminate or cancel the services of the contractor within 24 hrs notices. Termination of Contract shall be on any of the following:-
- i) Default by Contractor
  - ii) Failure to deliver any or all of the services within the specified timing as specified in the contract.
  - iii) Failure to perform any other obligation(s) under the contract.
  - iv) Failure to take remedial action for its failure within the period given by BARC for remedial action.
- 5.3.1 In the event, the contract is terminated due to reasons of unsatisfactory performance, negligence or inordinate delays, in providing of services, BARC shall forfeit the Security Deposit fully or partially as may be decided by BARC.
- 5.3.2 The right to terminate the contract shall be vested with BARC without prejudice to any other remedy for breach of contract either available under the contract or the law of the land.
- 5.3.3 In case BARC terminates the contract in whole or part, BARC shall not pay any compensation in any form to the Contractor for the balance work.

## **6. Foreclosure of the Contract**

- 6.1 It shall be within the authority of BARC at any time after acceptance of the bid to foreclose or reduce the scope of the work for any reason whatsoever, either partly or wholly by giving a written notice of not less than 30 days to the Contractor. In such an event, the contractor shall have no claim whatsoever on account of any profit(s) or advantage(s) which the contractor might have derived from the work in full but for the reasons of the foreclosure of the whole or part of the provision of bus services.
- 6.2 The decision of the Competent Authority with regard to the foreclosure of the contract and /or reduction of the scope of work shall be final and binding for which no disputes whatsoever shall be raised by either of the party to this contract.

## **7. Defect Liability**

If any defect or inadequacy occurs while providing Mini Bus services by the Contractor, the decision of the Officer-in-charge, Traffic regarding “defect or inadequacy” in the work so carried out and service rendered shall be final and binding. In case, despite the specific request by BARC to the Contractor to rectify or remedy the defect or inadequacy so pointed out and brought to the notice of the Contractor, the Contractor fails and neglects to rectify the same, within the time frame given by BARC for such rectification then BARC shall be within its right to correct such defects or the inadequacy(s) rectified from a third party at the costs and risks of the Contractor. It shall be within the right of BARC to adjust/recover such additional costs, so incurred by BARC from the payments due and payable to the Contractor.

## **8. Insurance**

The Contractor shall take and maintain all necessary insurance at his own cost.

## **9. Settlement of Disputes**

- 9.1 Except where otherwise provided in the contract, all questions and disputes relating to the meaning and interpretation of the terms of the contract and instructions herein before mentioned or as to the quality and adequacy of the services so rendered and arising out of these conditions, whether during the progress of the services or after completion or abandonment or cancellations thereof, shall be referred to the sole arbitration of the person to be appointed by the Director, BARC.
- 9.2 It is a term of the contract that the party who initiates arbitration proceedings shall specify the dispute to be referred to the arbitration under this clause together with the amount or amounts claimed in respect of each such dispute(s).
- 9.3 Arbitration proceeding shall be conducted in accordance with the provisions contained in the Conciliations and Arbitration Act, 1996 or any statutory modifications or re-enactment thereof and the rules and regulations so framed there under and for the time being in force.

**10. Serving of notices**

Any notice(s) by the parties, shall be deemed to have been given if served personally or by registered letter. The address of BARC for serving notices is Dy. Establishment Officer (Transport), Bhabha Atomic Research Centre, Trombay, Mumbai – 400 085.

**11. Compliance of Labour Laws**

- 11.1 The Contractor shall declare and warrant that they are legally entitled to do the business of providing transport and hold the requisite license and/or permit for the same from the appropriate authorities.
- 11.2 The contractor shall employ his own drivers, cleaners during the period of contract and shall pay their wages through Bank Account of the Drivers and Cleaners employed and comply with the statutory provisions and BARC shall not, in any manner, be responsible for the same. The Contractor shall maintain the register of wages paid to the workmen and shall produce the same to BARC authorities or any statutory authorities for verification as and when called for.
- 11.3 The Contractor shall comply with all statutory rules, regulations and labour legislations such as Shops and Establishment Act/Contract Labour (R &A) Act, 1970. The Minimum Wages Act, 1948 and the rules made there under, E.P.F. Act – 1952/ESO Act, 1948 etc., and he will be solely responsible for any breach of the said acts/rules, regulation notification and labour legislations and also for any payment of fees, duties, levies etc. there under, present and future.
- 11.4 The contractor shall be fully responsible for compliance with relevant orders, rules, issued by Government or local bodies from time to time. The Contractor shall indemnify BARC against any action brought against it for any violation/non-compliance of any of the Act, Rules etc.
- 11.5 The Contractor shall have to maintain all the records and registers as may be required under existing, future Labour Legislature and Rules, framed there under or under any other statutory provisions, from time to time. Such of the records/registers shall be made available for perusal/inspection by BARC or by any other statutory/competent authority as and when required. The Contractor shall ensure payment and also certify that the staff/drivers are paid not less than the minimum wages as prescribed by the Government from time to time and shall submit the certificate to that effect along with the bill.
- 11.6 The Contractors shall maintain such documents as may be necessary by law and as instructed by BARC from time to time. These should be available for inspection at any time.
- 11.7 It is a term of the contract that the party invoking arbitration shall specify all disputes to be referred to arbitration at the time of invocation of arbitration under the clause and not thereafter.
- 11.8 It is also a term of the contract that neither party to this agreement shall be entitled to the interest on the amount of award.

**12. Resolution of Disputes**

Notwithstanding anything contained in this Contract, all question, disputes or differences whatsoever, between the parties to the Contract, arising out of or relating to the construction, meaning and operation or interpretation of provision of the

Contract or matter related thereto, whether during the currency of the Contract, or its failure or after the completion of the contract, shall be settled by sole arbitrator to be nominated and appointed by the Director, BARC and there will be no objection that the arbitrator is an employee of BARC and that he had to deal with matters related to Contract or that in the course of his duties as an employee of BARC had expressed views on all or any other matters in question, dispute or difference. The award of the arbitrator shall be final and binding on the parties to the Contract. In an arbitration invoked at the instance of either party to the contract, the arbitrator would be free to consider the counter claim of the other party even though they are not mentioned in the reference to arbitration. The provision of the Arbitration & Conciliation Act, 1996 and Rules made there under and / or any statutory modifications or re-enactment thereof for the time being in force shall apply to such arbitration proceedings. Notwithstanding the commencement or continuance of the arbitration, the parties shall continue performance of the contract with due diligence.

### **13. Compliance of RTO Rules**

- 13.1 The Contractor shall ensure that the driver carries his valid driving license while on duty.
- 13.2 Speed as notified by the RTO/City Authorities shall be adhered to and the drivers shall be instructed accordingly.
- 13.3 The driver shall always carry the valid documents of the vehicles while on duty.
- 13.4 The Contractor shall be liable to bear all taxes, charges, levies, fines, penalties etc. payable in respect of the aforesaid mini bus/buses.
- 13.5 Declaration of additional taxes/levies by the Government during the period of contract will be reimbursed by BARC on submission of sufficient proof of and receipt of payment made by the Contractor.
- 13.6 The Contractor shall be liable and responsible for non-fulfilment/compliance of all or any of the statutory requirements under the Motor Vehicle Act 1988 or any other act for the time being in force.

### **14. Safety & Security**

- 14.1 In order to avoid mishap/accident, contractor shall ensure that only skilled drivers (having driving license to drive Passenger Vehicles and Badges issued by the Transport Authority) with sufficient experience in the trade are deployed on buses and they observe all rules/precautions in this regard. The Contractors shall ensure that drivers do not exceed normal speed limit, and shall further ensure that his crew is deployed on duty after adequate rest to avoid accident due to over fatigue. The contractor shall be solely responsible for violation of the above stipulations.
- 14.2 The Contractor shall always abide by the rules and regulation of BARC/Department of Atomic Energy pertaining to Security and Safety.
- 14.3 The Contractor or his representative shall not divulge to any one, any confidential information obtained during the course of work.
- 14.4 The Contractor shall be responsible for the safety and security of mini buses.
- 14.5 The Contractor shall be responsible for any damages to the mini buses or any death or injury to the driver or any other person travelling in the mini buses in case of any accident.



**15. Set off clause**

Whenever any claim or claims for payment of a sum of money arises(s) out of or under this contract against the Contractor, BARC shall be entitled to withhold and also have a lien to retain such sum or sums in whole or in part from the security, if any, deposited by the Contractor and for the aforesaid purpose, BARC shall be entitled to withhold, the said cash, security deposit or the security if any, furnished as the case may be and also have a lien over the same pending finalization or adjudication of any such claim. In the event of the security being insufficient to cover the claimed amount or if no security has been taken from the Contractor, BARC shall be entitled to withhold and have a lien to retain extent of such claimed amount or amounts referred to *supra* from any sum or sums found payable or which at any time thereafter may become payable to the Contractor under the same contract or any other contract with BARC or Government or any person contracting through BARC pending finalization or adjudication of any such claim. It is agreed term of this contract that the sum of money or moneys so withheld or retained under the lien referred to above by BARC will be kept, withheld or retained as such by BARC till the claim arising out of or under the contract is determined by BARC or Arbitrator or by the Competent court as the case may be and that the contractor will have no claim for interest or damages whatsoever on any account in respect of such withholding or retention under the lien referred to *supra* and duly notified as such to the contractor for the purpose of this clause where the contractor is a partnership firm or limited company, BARC shall be entitled to withhold and also have a lien to retain towards such claimed amount or amounts in whole or in part from any sum found payable to any partner/Limited Company, as the case may be whether in his individual capacity or otherwise.

**16. Corrupt Practice**

The Tenderers/Contractors shall not offer or agree to give any person in the employment of BARC any gift or consideration of any kind as “inducement” or “reward” for doing or for bearing to do or for having done or forborne to do any act in relation to the obtaining or execution of the Contract/s. Any breach of the aforesaid condition by the contractors, or any one employed by them or acting on their behalf (whether with or without the knowledge of the contractors) or the commission of any offence by the contractor or by any one employed by them or acting on their behalf which shall be punishable under the Indian Penal Code 1980 or the Prevention of Corruption Act by Public Servants, shall entitle BARC to cancel the contract and then to recover from the contractor the amounts of any loss arising from such cancellation of contract.

**17. Penalties**

- 17.1 A penalty of ₹ 1500/- per bus for one side failure (₹ 3000/- for both side) will be imposed and recovered from the bill (in addition to the recovery of travelling expenses of the commuters and proportionate hire charges of that trip).
- 17.2 The mini buses are required to ply at specified time and on specified routes as given in specification of work. Deviation in the specified time and routes without

instructions of the transport authority/bus checker, a penalty of ₹ 300/- per day will be imposed and recovered from the bill.

- 17.3 If the Contractor at any stage refuses or is unable to provide the mini buses on monthly fixed routes for any reasons whatsoever or his performance is found to be otherwise unsatisfactory, BARC will have the right to terminate the contract and recover from the Contractor, the amount of losses and liquidated damages suffered by BARC due to termination of the contract. The loss and damages so charged shall be not more than 10% of the Contract Value on annual basis. This will be in addition to the recovery of losses which shall have to be reimbursed to the authorized commuters for to and fro journey for coming to/going from BARC to their rallying points.
- 17.4 The Contractor shall render and provide services within the specified time in accordance with the terms contained in this contract. Satisfactory and safe service in stipulated time mentioned in this contract therefore, shall be the “essence of the contract”.
- 17.5 If the contractor delays, neglects or refuses to render and provide services in accordance with the terms of this agreement, BARC shall be within its legal right to rescind the contract and forfeit the Security Deposit. The decision of the Competent Authority in forfeiture of Security Deposit shall be final and conclusive.

## **18. Billing**

- 18.1 The Contractor shall submit the bill to the Deputy Establishment Officer (T&CSS), BARC for each calendar month duly completed in all respects by 5<sup>th</sup> of succeeding month so as to enable BARC for arranging payment at the earliest possible. The bill will be supported by a statement showing the details of date wise run of the bus and a letter from authorised Diesel outlet certifying the rates of Diesel in Mumbai, in case of diesel hike bill.
- 18.2 If the bills are sent back for any correction to the contractor, the date of re-submission of the bill after correction will be considered the date of actual submission of the bill.
- 18.3 The agreed fuel rates to be termed as ‘**Base rate**’ shall remain firm and fixed during the currency of the contract which means increase/decrease in fuel rates will not change the base rate. During the entire period of contract, any increase / decrease in base rate shall be reimbursed / recovered on the basis of average run. The average run will be considered @ 6 Kms. Per litre for Non AC Mini Bus. It is further agreed that to claim such increase / decrease in fuel rate, the contractor shall submit the details of the mileage of each route together with the quantity of fuel supported with sufficient documentary evidence, along with its monthly bill. In case the requisite information is not submitted by the Contractor, the claim for such increase in fuel rates shall not be entertained.
- 18.4 The rate of fuel from any retail outlet at Greater Mumbai area will be taken as base rate for calculation of the escalated rate. The rate of Fuel on the last date of submission of tender will be taken into account of base rate for the purpose of escalation.

- 18.5 Recoveries towards Income Tax plus applicable surcharge on Income Tax will be made as per Govt. order in this respect.
- 18.6 The rates offered in the Schedule of Rates includes all the expenses of POL, salary payable to drivers/cleaners, road tax, passenger permit charges, insurance of bus, maintenance charges. BARC will not reimburse the Toll charges, parking charges.
- 18.7 Service Tax will be paid as applicable from time to time on production of service tax registration certificate.
- 18.8 The account details i.e. Name of the Bank, Account Number, IFSC Code, Branch code etc. should be submitted along with the first bill for speedy/ECS payment.

## **19. Payment**

- 19.1 The Contractor shall not be paid any hire charges for not providing the Transport Service due to any reason.
- 19.2 The Contractor shall not be paid extra hire charges on extension of the bus up to *10 kms for both side per trip (5 Kms. one way)* due to change in the route etc. However, extension of bus route beyond 10 kms. for both side, proportionate hire charges will be paid to the Contractor for the additional distance.
- 19.3 The payment to the Contractor shall be made by Pay and Accounts Officer, BARC by account payee cheque/ECS only within 30 days from the date of receipt of the bill by Transport Section. However, the Contractor shall not be entitled to claim any interest for delayed payment due to unforeseen reasons.

## **20. Force Majeure**

- 20.1. Force Majeure is herein defined as any cause which is beyond the control of the Contractor and BARC, as the case may be, which they could not foresee or with a reasonable amount of diligence could not have foreseen and which substantially affects the performance of the Contract, such as Natural Phenomena, including but not limited to floods, droughts, earthquakes, and epidemics. Other phenomena include but not limited to hostilities, riots and civil commotion and declared lockout in Transport business.
- 20.2 Decision of BARC will be final as to which cause will be declared as force majeure. No penalty will be imposed for force majeure.
- 20.3 During the period of Force Majeure condition, no payment shall be payable to the Contractor for the service not provided by him.

## **21. Compliance with the terms and conditions**

- 21.1 The performance of the contract shall be monitored periodically and in case services are found unsatisfactory i.e., the condition of mini buses deteriorates, frequent break down, improper maintenance, use of retreaded tyres, unavailability of fuel in the vehicle, non displaying of BARC sign board, misuse of BARC board, non availability of documents of the vehicle, license etc. with the driver, non availability of spare wheel and tools, non availability of First Aid box and medicine therein, unpunctuality in duty by the driver/conductor, misbehaviour of the driver/conductor with the employees, driver/conductor under influence of alcohol, disobedience of the transport staff/traffic rules.

- 21.2 In case of the non compliance of any of the terms and conditions of the contract, BARC reserves the right to terminate the contract at any time without assigning any reason by giving 24 hours notice in writing and the Contractor shall not be entitled to any compensation, whatsoever, by reason of such termination and Security Deposit will be forfeited.
- 21.3 If the contract is terminated on the basis of non compliance of the terms and conditions of the contract, Security Deposit shall stand forfeited.

22. **Completion of contract**

- 22.1 Unless otherwise provided or agreed between the parties, the Contract shall be deemed to have been completed after issuance of completion certificate by Officer-in-Charge, Traffic Section while issuing completion certificate shall certify that there is no demand/liability outstanding against the Contractor and that all the obligations under the contract have been satisfactorily fulfilled by the Contractor.
- 22.2 The final acceptance of the services provided by the Contractor under the scope will be given by BARC one month after successful completion of the Contract for supply/provision of Bus Services upon certification by the Officer-in-Charge, Traffic Section.

23. **BARC's Rights :** BARC reserves the right for the following:

- 23.1 Review of the supply/provision of bus service performed by the contractor and asks for any clarification and changes/modifications to the services performed by the contractor. Such changes shall be mutually discussed and agreed upon between BARC and contractor and the same shall be incorporated by the contractor in the work without any dilution of the responsibility of the contractor.
- 23.2 The contract shall be for 2(Two) years which can be extended for further period of one more year.
- 23.3 BARC reserves the right for extension and the contractor has to accept as per the same rates and terms and conditions.

24. **Agreement**

The Contractor shall furnish Agreement on non judicial stamp paper of ₹ 100/- accepting all the terms and conditions mentioned in the tender document at the time of award of the contract for supply of, 4 Nos. of Non AC Mini Buses (18 seater) of Model – 2015 or later, on hiring basis in 3 shifts (Round-the-Clock) on all days of the year for a period of two years.

### III. PART – A : TECHNO – COMMERCIAL BID

#### 1. Eligibility Criteria:

- 1.1 Bidding is open to all eligible bidders meeting the eligibility criteria as defined below.
- 1.2 Bidder not meeting the minimum qualification criteria shall be summarily rejected.

#### Minimum qualifying criteria is as follows:-

- a) The Contractor should possess at least 08 (Eight) Mini Buses of Model 2015 or later duly registered in his /company's name on or before the date of publication of NIT (Duly Notarized Xerox copies of RC Book, fitness of the vehicles should be enclosed in confirmation of the fact).
- b) The contractor should have at least Five (5) years experience (**as on the last date of submission of Tender documents**) in the same field in Government / PSU or reputed company (work executed for private body will be considered only if contractor/firm produces tax deduction at source certificate and details like monetary value, clients, proof of satisfactory completion).
- c) If company, the registration certificate of company and partnership deed etc.
- d) Income Tax clearance/return, for the last 4 years.
- e) Average Annual financial turnover during the last 3 years, ending 31<sup>st</sup> March of the previous financial year, should be at least 30% of the estimated cost AND
- f) Experience of having successfully completed similar works during last 5 years ending 31<sup>st</sup> March 2017 should be either of the following:
- i) Three similar completed works, each costing not less than the amount equal to 40% of the estimated cost or
  - ii) two similar completed works, each costing not less than the amount equal to 60% of the estimated cost and
  - iii) One completed work of similar nature costing not less than the amount equal to 40% of the estimated cost put to tender with some Central Government Department / State Government Department / Central Autonomous Body / Central PSU.  
Similar work for the purpose of this contract shall mean:  
Supply, operation and maintenance of buses for Govt./PSU etc.
- g) Solvency of at least 40% of estimated value issued by Bank in last six months.
- h) The contractor should submit Earnest Money Deposit (EMD) and the documentary proof of meeting the eligibility criteria along with technical details in the envelope marked "**TECHNICAL BID**".

#### 2. Earnest Money Deposit

The bid shall be accompanied by EMD amount of ₹ 3,75,804/-. The EMD amount may be paid by Demand Draft/Pay Order in favour of Pay & Accounts Officer, BARC.

**TECHNICAL DETAILS**

- 1) NAME OF THE FIRM/OWNER :
- 2) REGISTRATION DETAILS OF MINI BUSES : Xerox copies of RC/TC, Details  
(18 seater – 4 buses) As per **Annexure-IV**
- 3) WHETHER MINIMUM 08 (Eight) MINI BUSES ARE REGISTERED ON FIRM/OWNER'S NAME : YES/NO
- 4) WHETHER MINI BUSES ARE OF MODEL 2015 OR LATER : YES/NO
- 5) ESIS NO., PF CODE NO., SERVICE TAX NO. :  
ALONG WITH DOCUMENTARY PROOF
- 6) INCOME TAX CLEARANCE FOR LAST 4 YEARS :  
ALONG WITH DOCUMENTARY PROOF
- 7) EXPERIENCE IN LAST 5 YEARS (ALONG WITH DOCUMENTARY PROOF)

Nature of work	Name of Company	Amt. per year	Period (From – To)
3 similar completed works (40% of estimated cost – i.e. ₹ 37,58,040/- per year)			
2 similar completed works (60% of estimated cost – i.e. ₹ 56,37,060/- per year)			
1 similar completed work with Central Govt./State Govt./Central Autonomous Body/Central PSU (40% of estimated cost – i.e. ₹ 37,58,040/- per year)			
Annual Financial Turnover during last 3 years (30% of estimated cost – i.e. ₹ 28,18,530/-)			
Solvency Certificate for last 6 months issued by bank (40% of estimated cost i.e. ₹ 37,58,040/-)			

- 8) EARNEST MONEY DEPOSIT (EMD) DETAILS:

OWNER'S SIGNATURE WITH RUBBER STAMP



**IMPORTANT**

Tenders of the parties quoting for all the Four (4) routes will only be considered. Bids meeting the eligibility criteria as defined in PART –A: TECHNO –COMMERCIAL BID only will be considered.

**ANNEXURE –I****PICKUP POINTS FOR ROUND-THE-CLOCK SHIFT MINI BUSES**

S.N	Route	Route in 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> Round-the-Clock Shift (Incoming)	No. of trips (one way)	Kms. per trip (one way)	Starting time from Pickup point in 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> R/C (Hrs) incoming & outgoing		
					1 <sup>st</sup>	2 <sup>nd</sup>	3 <sup>rd</sup>
1	THANE	Kopari(Thane(E)Rly.Station) → Kopari Bridge → Mhadha Colony → Mulund East Toll Plaza → Mulund(E)(Gavanpada) → Mulund RLY.Station → Panch Rasta → Mulund Naka → Santoshi Mata Temple → Indian Oxygen → Bhandup Sonapur → Bhandup Police Station → Bhandup Railway Station → Mangatram Petrol Pump → Kanjurgaon Signal → Gandhi Nagar → Vikhroli Fire Brigade → Shreyas Talkis Ghatkopar → Via Ramabai Nagar to Amar Mahal Chembur Near Vijaya Bank → Chembur Naka → BARC Hospital → North Gate	3	32	05:55 Hrs.	13:30 Hrs.	21:30 Hrs.
<b>Route in 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> Round-the-Clock Shift (Outgoing)</b>							
		BARC NG. → Chembur Naka → BARC Chembur colony Near Vijaya Bank → Amar Mahal Bridge → Ramabai colony → Ghatkoper Bridge Highway → Shreyas Talkis Ghatkopar → Vikhroli Fire Brigade → Gandhi Nagar → Kanjurgaon Signal → Mangatram Petrol Pump → Bhandup Railway Station → Bhandup Sonapur → Indian Oxygen → Santoshi Mata Temple → Mulund Check Naka → Panch Rasta → Mulund RLY.Station (w) → Mulund (E)(Gavanpada) → Mulund(E) Below Bridge → Mulund Toll plaza → Mhadha Colony → Kopari Bridge → Kopari(Thane Rly.Station).	3	32	7:25 Hrs.	15:25 Hrs.	23:25 Hrs.
<b>Route in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> Round-the-Clock Shift (Incoming)</b>							
2	BORIVALI	Borivali (Chamunda Circle) → Borivali Railway Station → Rajendra Nagar Police Station → TATA Steel (near bridge) → Kandiwali Signal → Malad → Pathanwadi Dindoshi Bridge → Goregaon (below bridge) → Mahananda Dairy → Jogeshwari (after bridge) → Shankarwadi → Andheri Station → Bahar Talkies Signal → Hanuman Nagar Signal → Santacruz East Signal → Khar East Signal, → Kherwadi Signal → Bandra East(MHADHA COLONY) Signal → Kalanagar → Sion Bridge East → Evrad Nagar → Suman Nagar → Chembur Naka → BARC Hospital → BARC NG.	3	37	05:30 Hrs.	13:05 Hrs.	21:00 Hrs.

<b>Route in 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> Round-the-Clock Shift (Outgoing)</b>							
		North Gate → BARC Hospital → Chembur Naka → Suman Nagar → Sion RLY. Station → Kalanagar → →Bandra East → Kherwadi →Khar East(Signal)→Santacruz signal→Airport Colony near Hanuman Nagar Chowk → Below Andheri Bridge → Shankarwadi → Jogeshwari → Mahananda → Goregaon Bridge (below) → Dindoshi (below bridge) → Malad on the way → Kandivali → TATA Steel → Gorai Road → Chamunda Circle	3	37	7:25 Hrs.	15:25 Hrs.	23:25 Hrs.
<b>Route in 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> Round-the-Clock Shift (Incoming)</b>							
<b>3</b>	<b>KALYAN VIA DOMBIVLI</b>	Gurudeo Hotel (near Kalyan Station) → Kalyan Station Chowk → Bail Bazar Market → Near Pathripool Chowk → near Vitthalwadi Circle → Via Jakatnaka M.I.D.C. Road → Dombivali Station → Gavdevi Mandir → Jarimari Mandir → Manpada → Lodha Heaven → Khidkali → Shilphata → Mhapa → Koperkhairane → Vashi → North Gate	3	39	05:30 Hrs.	13:10 Hrs.	21:10 Hrs.
<b>Route in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> R/C (Outgoing)</b>							
		Vashi → Koperkhairane → Mhapa → Shilphata → Khidkali → Lodha Heaven → Manpada → Jarimari Mandir → Dombivali Station → Jakatnaka M.I.D.C. Road → Vitthalwadi Circle → Near Pathripool Chowk → Bail Bazar Market → Kalyan Station Chowk → Gurudeo Hotel (near Kalyan Station)	3	39	7:25 Hrs.	15:25 Hrs.	23:25 Hrs.
<b>Route in 1<sup>st</sup>, 2<sup>nd</sup> &amp; 3<sup>rd</sup> Round-the-Clock Shift (Incoming)</b>							
<b>4</b>	<b>PANVEL</b>	Panvel → Sukhapur Chowk → Railway Station Chowk → Highway Chowk → Khanda Colony Chowk → Below Kalamboli Bridge → Kamothé → Kopra & Gharkul → Below Kharghar Bridge → Right turn → Hiranandani Chowk → EBC Kharghar → Konkan Bhavan → Palmbeach Road → Nerul Station → S.T. Depot → D.Y. Patil Chowk → Juinagar (Shirwane) → Sanpada → Vashigaon → North Gate	3	35	05:40 Hrs.	13:35 Hrs.	21:25 Hrs.
<b>Route in 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> R/C (Outgoing)</b>							
		Vashi Gaon → Sanpada → Juinagar (Shirwane) → D.Y. Patil Chowk → S.T. Depot → Nerul Station → Palmbeach Road → Konkan Bhavan → EBC Kharghar → Hiranandani Chowk → Right turn → Below Kharghar Bridge → Kopra & Gharkul → Kamothé → Below Kalamboli Bridge → Khanda Colony Chowk → Highway Chowk → Railway Station Chowk → Sukhapur Chowk → Panvel	3	35	7:25 Hrs.	15:25 Hrs.	23:25 Hrs.



**ANNEXURE -II****DECLARATION**

I/We hereby declare that I/We have read, noted and accepted all the terms and conditions of the tender document. The information furnished with this tender is true to the best of my/our knowledge. Any wrong information found on my/our part at any stage shall be liable for rejection/termination of my/our tender contract, if awarded to me/us cancellation of Work Order and forfeiture of EMD.

Signature of Tenderer \_\_\_\_\_

Name of Signatory \_\_\_\_\_

Capacity in which Signed \_\_\_\_\_

Date :

Place :

Stamp of the Individual Firm or  
Company with stamp

**ANNEXURE – III****PART –B : – FINANCIAL BID**

(TO BE SUBMITTED IN SEPARATE MARKED COVER)

1. Please go through the specification of work before filling the financial bid.

**RATES QUOTED FOR MONTHLY BASIS (LUMPSUM) AND KILOMETER-WISE FOR  
NON AC MINI BUS (18 SEATER) OF MODEL 2015 OR LATER**

Sr. No.	Route (To & Fro) in 1 <sup>st</sup> , 2 <sup>nd</sup> & 3 <sup>rd</sup> R-t-C		Kms To & Fro per day	Estimated Cost (₹)	Lumpsum Monthly charges	Per Km. Charges
	From	To				
01.	Thane (E)	BARC NG & back	192	1,72,800	₹	₹
					(In words)	
02.	Borivali (W)	BARC NG & back	222	1,99,800	₹	₹
					(In words)	
03.	Kalyan via Dombivli	BARC NG & back	234	2,10,600	₹	₹
					(In words)	
04.	Panvel	BARC NG & back	210	1,89,000	₹	₹
					(In words)	

Note : The rates offered includes POL, salary, tax, permit, insurance, maintenance (Excluding Service Tax).

Signature of Tenderer \_\_\_\_\_

Name of Signatory \_\_\_\_\_

Date :

Place :

Stamp of the Individual/Firm/Company

Office Address :

**ANNEXURE - IV****DETAILS OF MINI BUSES OFFERED FOR HIRING**

Photo Copies of RC/TC/Insurance and Permit duly notarized should be attached

Sl. No.	Registration No.	Seating Capacity	Model (Year of Registration)	Chassis No.	Road Permit valid up to	Registered Owner's Name
1.						
2.						
3.						
4.						
5.						
6.						
7.						
8.						

Signature of Tenderer \_\_\_\_\_

Name of Signatory \_\_\_\_\_

Date :

Place :

Stamp of the Individual/Firm/Company

Office Address :

**Note** : Separate sheet may be attached in case space is found insufficient

**ANNEXURE-V****CHECKLIST****CHECK LIST FOR THE DOCUMENTS TO BE SUBMITTED WITH THIS TENDER**

(This is only as guideline)

<b>Sl. No.</b>	<b>Details</b>	<b>Yes</b>	<b>No</b>
1.	Forwarding Letter clearly indicating the details of the documents attached with the tender form.		
2.	Power of Attorney or Authority Letter to sign the Tender Document along with his name and capacity (Proprietary/Manager/Attorney).		
3.	Tender Documents duly signed on each page.		
4.	Required documents of offered Non A/C Mini Buses such as photocopy of RC/TC Book, Insurance, Permit as per details given in Tender Document (refer Annexure-IV).		
5.	Earnest Money Deposit (EMD).		
6.	Schedule of rates has been filled in as per proforma/format (as per Annexure-III).		
7.	Registration Certificate (in case of firm/company).		
8.	Xerox copy of latest Telephone Bill as a proof of having telephone facility .		
9.	Income-Tax clearance / return for the last 4 years (2015-16, 2014-15, 2013-14 & 2012-13).		
10.	Experience certificate/s with details.		
11.	DETAILS OF VEHICLES OWNED BY TENDERER		

SIGNATURE OF TENDERER WITH STAMP

**ANNEXURE - VI****DETAILS OF VEHICLES OWNED BY TENDERER**

Photo Copies of RC/TC/Insurance and Permit duly notarized should be attached

Sl. No.	Type of Vehicle	Registration No.	Seating Capacity	Model (Year of Registration)	Chassis No.	Road Permit valid up to

Signature of Tenderer \_\_\_\_\_

Name of Signatory \_\_\_\_\_

Date :

Place :

Stamp of the Individual/Firm/Company

Office Address :

**Note :** Separate sheet may be attached in case space is found insufficient